

QUALIFICATIONS FOR LISTING AS A POTENTIAL CONSULTANT FOR PROJECT AWARDED FUNDS

LAKE AND RIVER ENHANCEMENT (LARE) PROGRAM IDNR DIVISION OF FISH AND WILDLIFE

The following guidelines apply to all interested contractors. If the firm has already fulfilled these requirements, please retain this guidance for future reference. These materials must be on file before a contractor can be selected for any project funded through the LARE program.

The requirement for the program is that there is one hard copy on file in the Indianapolis Office of the following materials for each consultant or subcontractor:

1. Curriculum Vitae (C.V.) or resume of all contractors who intend to work on the project. In cases where the contractor is a university, this means the major professor who will oversee the work as well as all students acting as secondary investigators.
2. A brief description of at least three key formal research studies or contracts that illustrate the contractor's capacity to use methods and deliver a quality product similar to those employed in the particular types of LARE projects for which the consultant wishes to be considered. Each project description must include current contact information for a client who is available as a reference for the contractor. Copies of the actual studies are not necessary at this point.
3. Description of the laboratory equipment that is available to the contractor, including collecting nets, microscopes, computers, software, and identification keys.
4. A copy of the quality control / quality assurance plan for the contracting lab with chain of custody procedures, if biochemical analysis will be conducted.
5. A list of the project types for which the contractor wishes to be considered (e.g., diagnostic studies; wetland design or construction; bioengineering; biomonitoring; aquatic plant survey and planning; aquatic plant control – herbicide treatment; aquatic plant restoration – nursery production and planting). For more information on current project types, review the LARE website at: <http://www.in.gov/dnr/fishwild/lare/>

While a reference to the contractor's website may be beneficial as additional background on your firm, please provide all of the requested information in hard copy format so that we do not have to search a website for relevant information.

These materials or questions regarding these requirements or any technical aspect of the LARE diagnostic or monitoring studies can be directed to Gwen White, LARE Aquatic Biologist at the contact information below. We look forward to hearing from you.

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